

Appendix 1

Scrutiny Letters Log (May 2014 – April 2015):

Letters since 8 May 2014:

No.	Committee / Panel / Working Group	Main Issue(s)	Cabinet Portfolio	Letter Sent	Response Received	Reported to Committee
14/15-1	Wellbeing Performance Panel (12 May)	<ul style="list-style-type: none"> Telecare & Community Alarm Service 	Wellbeing	13 May	N/A	9 Jun
14/15-2	Committee (14 Apr)	<ul style="list-style-type: none"> Cabinet Member Question Session 	Anti-Poverty	11 Jun	3 Jul	4 Aug
14/15-3	Wellbeing Performance Panel (2 June)	<ul style="list-style-type: none"> Child & Family Services Performance Monitoring Factors that influence which schools looked after children are placed in 	Wellbeing	17 Jun	14 Jul	4 Aug
14/15-4	Committee (9 Jun)	<ul style="list-style-type: none"> Further letter following Cabinet Member for Place response re: Public Transport, Blue Badge Scheme and Waste Management. 	Place Finance & Resources Place	2 Jul	28 Jul 31 Jul 5 Aug	4 Aug 1 Sep 1 Sep

No.	Committee / Panel / Working Group	Main Issue(s)	Cabinet Portfolio	Letter Sent	Response Received	Reported to Committee
14/15-5	Service Improvement & Finance Performance Panel (11 June)	<ul style="list-style-type: none"> • Saving targets/staffing issues • Council tax • ICT contract • Budget scrutiny • HRA changes 	Finance & Resources	2 Jul	18 Jul	4 Aug
14/15/6	Wellbeing Performance Panel (16 June)	<ul style="list-style-type: none"> • Telecare • Transforming Adult Social Services • Adult Services quarterly monitoring 	Wellbeing	28 June	5 August	1 Sep
14/15-7	Wellbeing Performance Panel (30 June)	<ul style="list-style-type: none"> • Unallocated cases in Chid & Family Services 	Wellbeing	8 July		
14/15-8	Schools Performance Panel (3 Jul)	<ul style="list-style-type: none"> • Tackling poor performing teachers and recruitment of senior staff in schools 	Learning and Skills	21 Jul	Not required	4 Aug
14/15-9	Wellbeing Performance Panel (14 July)	<ul style="list-style-type: none"> • Letter to Chair of Scrutiny on operation of the Panel 	N/A	17 Jul	11 Aug	1 Sep
14/15-10	Service Improvement & Finance Performance Panel (16 July)	<ul style="list-style-type: none"> • Observations on Corporate Improvement Plan 	Finance & Resources	6 Aug		
14/15-11	Service Improvement & Finance Performance Panel (16 July)	<p>Questions relating to Corporate Improvement Plan:</p> <ul style="list-style-type: none"> • Affordable Housing • Welfare rights training for staff • Sustaining Council tenancies 	Wellbeing Place	6 Aug		